



Think. Act. Save.  
• Conserve UCI •

## Steps you can take to help conserve energy at UCI.

### Lights

- Turn off classroom and office lights when not in use where occupancy sensors are not present, and use a desk or task lamp whenever possible.

### Heating and Air-Conditioning

- Keep windows and doors closed in air-conditioned spaces.
- Report problems with building air-conditioning systems to the **Facilities Management service desk x45444**.

### Personal comfort

- Dress in layers whenever possible to compensate for changes in room environmental conditions.

### Computers

- Enable energy management settings on computer equipment, and put your computer "to sleep" rather than use a screen saver.
- or-
- Turn your computer and equipment off if you are not using them for at least an hour.

### Equipment

- Keep fume hoods in the closed position when not in use.
- Use stairs whenever possible to access upper building floors.
- Purchase and use Energy Star® equipment.

## Energy Conservation at UCI

- UCI's air-conditioning comfort zone is between 68° and 78°.
- Air-conditioning and ventilation may be off after hours and on weekends. For special occasions during off hours, please schedule with Facilities Management. Recharges may apply.
- There may be a Facilities Management worker in your space replacing equipment to make UCI run more efficiently.
- There may be no hot water in regular restrooms. Remember—soap, not hot water kills germs!
- Motion-activated lights will be installed in common areas where possible.



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# What can you do to help conserve energy?

## Frequently Asked Questions

**Q. My office is cold when I arrive in the morning. Wouldn't it be more efficient if we turned the air-conditioner off at night?**

**A.** Actually, we do turn the air-conditioner off at night. The cool air is a result of using the "economizer cycle," which uses cool morning outside air for the air-conditioning system in the morning. UCI's air-conditioning comfort level ranges from 68° to 78°.

**Q. Why is my office so cold in the afternoon when it is warm outside?**

**A.** Your office may be cold in the afternoon because the air-heating system is turned off to save heating energy costs. Buildings are sometimes cooled to a lower temperature to eliminate the moisture from the air.

**Q. Why shouldn't I use an electric heater or air purifier in my workspace?**

**A.** In addition to being a fire hazard, these devices use excessive amounts of energy. Air purifiers are redundant because building air is already filtered.

**Q. What is the difference between energy efficiency and energy conservation?**

**A.** Energy conservation means saving energy by adopting good habits like turning off the lights when not needed. Energy efficiency means installing equipment or lighting that uses less energy to do the same work.

**Q. What is the best way for me to conserve energy?**

**A.** The cheapest kilowatt is the one you don't use!

**Q. How can I be comfortable in my office when the temperature varies?**

**A.** You can help control your body temperature by bringing a sweater that you can put on if you are chilly and take off if you get warm. Dress comfortably during the warm months and in layers during the colder months.

**Q. How can I arrange adequate cooling for my department's computer cluster?**

**A.** Make special arrangements for cooling computer clusters or other specialized equipment with Facilities Management. A recharge may apply.

**To contact the Facilities Management service desk, call x45444.**