

Working For You is a quarterly communication from Facilities Management designed to share facility-related initiatives and encourage two-way communications.

Concerned about Custodial?

As many of you know, Facilities Management has undergone a custodial service reduction. Additional detail about services can be found at <http://snap.uci.edu/viewXmlFile.jsp?resourceID=1449>. Over the past month, we have been working with units across campus to better manage this reduction with solutions including:

- Additional liners in office trash cans that allow you to transfer trash to larger receptacles nearby
- Larger or additional kitchen trash containers with lids
- Centrally located larger plastic dumpsters on wheels
- Scheduling additional trash pickups above and beyond the routine schedule

To request additional services, please submit an [online service request form](#) (UCInetID is required).

Facilities Management Maintenance Funding Guide

The Facilities Management Maintenance Funding Guide provides our customers with a list of services provided, differentiating between those services centrally funded (paid for by state funds) for state-supported space and those services that are charged to the requesting unit. Centrally funded services are also available at a charge to auxiliary units and units in space not supported by state funds. The Facilities Management Funding Guide can be found at http://www.fm.uci.edu/maintenance_funding_guide.pdf or under Billing Information on the [online service request](#) form (UCInetID is required).

Facilities Management Special Events Equipment and Services Rate Now on SNAP

Through FM you can request help for your department events, including set up/pick up, rentals, and general clean up. Visit the links below for further information.

- [Air Conditioning Rates](#)
- [Building Access Rates](#)
- [Building Services - Equipment Rentals](#)
- [Custodial Service Rates](#)
- [Grounds and Irrigation Rates](#)
- [Recharge Rates](#)
- [Solid Waste and Recycling Rates](#)

To request special events services, please submit an [online service request form](#) (UCInetID is required).

Customer Service

At Facilities Management our principal goal is to support the essential teaching and research mission of the campus and improve the health and safety of our students, faculty, and staff. With your help, we can continue to keep the buildings operational and the campus clean.

Reporting an issue only takes a moment. You may contact the Service Desk at (949) 824-5444 or submit an online request to the

[Facilities Self-Serve Work Order Request System](#) (UCInetID is required).

Our Customer Service staff wants to create positive outcomes for you. Contact us: fmsr@uci.edu; Renee Mihalovich (949) 824-5065 or Monique Skahan at (949) 824-4860.

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